

Application for Employment



Please use a separate sheet where necessary. If you have enclosed a CV, you may enter 'Refer to CV' where applicable.

Position Applied For			
Position			
Where did you hear about this vacancy?			
<input type="checkbox"/> Advert	<input type="checkbox"/> Word of Mouth	*Please provide details	
<input type="checkbox"/> Recruitment Agency	<input type="checkbox"/> *Other		
Personal Details			
Full Name		Home Telephone	
Permanent Address (Please include postcode)		Mobile	
		Personal E-mail Address	
Do you hold a full UK driving licence?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you own your own transport?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you had any driving convictions in the last 10 years? If 'Yes' please provide details in the space below. (Where applicable, we may request a copy of your driving licence.)			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you ever been convicted of a criminal offence? If 'Yes' please provide details in the space below. (Declaration subject to the Rehabilitation of Offenders Act)			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Health			
Are you in good health?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Do you smoke?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you taken more than one week's sickness absence from work during the last 12 months? (If yes, please provide further details)			
<input type="checkbox"/> Yes <input type="checkbox"/> No			
Have you any disabilities or illnesses that could limit or affect your ability to perform the role that you are applying for? If 'Yes' please provide further details in the space below and note that should you receive and accept an offer of employment, you may be required to sign and complete a Medical Consent Form.			
<input type="checkbox"/> Yes <input type="checkbox"/> No			

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Education & Training

Please provide below, details of the last school and any colleges you attended and details of any examinations passed / qualifications gained.

Name and address of last school attended:

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Examinations Passed:

--

Name and address of any colleges attended:

--

Examinations Passed:

--

Any other relevant qualifications or training:

--

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Work History

Please provide below, details of your work history covering at least the last five years where possible – including the company name, your position / title and an outline of the responsibilities of your role(s).

Personal References

Please provide the contact details of two people whom you authorise us to approach for references. Please include your present/former employer and do not include any family members.

1	Name of Referee		Position/ Relationship?	
	Address (Please include postcode)		Telephone	
			E-mail Address	
2	Name of Referee		Position/ Relationship?	
	Address (Please include postcode)		Telephone	
			E-mail Address	

Other Information

What is your notice period?		Have you any holidays booked? If 'Yes' please provide dates.	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you attached your CV?	<input type="checkbox"/> Yes <input type="checkbox"/> No		

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General Information & Comments

Please state briefly what prompted you to apply to Easistore, why you feel you are suited to this position within the company and provide any further comments you may wish to add in support of your application.

Hobbies & Interests

Please detail any hobbies, interests or sports you pursue, including any clubs or organisations you are involved with.

I authorise the company to obtain references to support this application, once an offer has been made and accepted and I release the company and referees from any liability caused by providing and receiving such information.

I confirm that the information I have provided in submitting this form is, to the best of my knowledge, true and complete. I understand that any false statement may be sufficient cause for rejection or, if employed, dismissal.

Applicant's Signature: Date:

Please PRINT:

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Applicant's Signature: Date:

Please PRINT Name:

Please return this form to:

Email: michelle.clarke@easistore.co.uk

Address: Easistore Limited, Enterprise Way, Edenbridge, TN8 6HF